

Response To Request For Proposal (RFP)

Name: _____ Company _____
Address: _____
Phone: _____ Fax: _____
E-mail: _____ URL: _____

Select one or more topics on which you would like to present

Stress Management and balance Financial planning
 Selling skills Leadership
 Technology Marketing
 Presentation skills Motivation
 Publicity and Public Relations Business and Professional Etiquette
 Trends Other (specify _____)

Provide one reference who has heard you speak on the proposed topics.

Name: _____
Company _____
Phone: _____
E-mail: _____
Relationship: _____

Please attach the following:

1. A bio or information sheet describing your credentials for speaking on this subject (academic, business experience, professional training, etc.).
2. A proposed PR blurb (approximately 150 words or less) which may be used on the website and in other NAWBO publicity
3. An outline of your presentation. If you will have handouts or an interactive component, please mention that as well.
4. Two or three bullet points describing the benefits that people can expect to receive by attending your presentation. This may be in the form of things they may learn, believe or do differently after your presentation.

If you have any questions, please contact JoAnne Chalom, NAWBO Programming Chair via email at jchalom@extraspecialkids.com or via phone at (954)261-9226.

You can send completed RFP and related materials via email to jchalom@extraspecialkids.com or fax to (954)340-4966.