

**Response To Request For Proposal (RFP)
Mini-Seminar Presentation**

Name: _____
Company _____
Address: _____
Phone: _____ Fax: _____
E-mail: _____ URL: _____

Select one or more topics on which you would like to present

- Stress Management and balance Financial planning
- Selling skills Leadership
- Technology Marketing
- Presentation skills Motivation
- Publicity and Public Relations Business and Professional Etiquette
- Trends Other (specify _____)

Please attach the following:

1. A bio or information sheet describing your credentials for speaking on this subject (academic, business experience, professional training, etc.).
2. A proposed PR blurb (approximately 150 words or less) which may be used on the website and in other NAWBO publicity
3. An outline of your presentation. If you will have handouts or an interactive component, please mention that as well.
4. Two or three bullet points describing the benefits that people can expect to receive by attending your presentation. This may be in the form of things they may learn, believe or do differently after your presentation.

Please return this form and requested information to: Please return this form and requested information to: **Melinda West** via fax at 954.862.1462 or via e-mail: Melinda@thehiringcompany.com; or to **Ilene S. Schnall** via fax at 954.332.3611 or via e-mail: ischnall@isslaw.com

Thank you,
Melinda West and Ilene S. Schnall